



**Policy and Procedures**  
**Section: 206**  
**Subject: Contest Sanctioning Program**

**Date: 12 November 2022**  
**Revision: 26**

---

**206.1. General**

206.1.1. The purpose of the IAC Contest Sanctioning Program is to ensure standardized and uniform contests, held in accordance with *IAC Official Contest Rules*.

**206.2. Program Administration**

206.2.1. The Contest Sanctioning Program is administered by the Contest Sanctioning Committee.

206.2.2. The Chair of the Contest Sanctioning Committee is the current IAC President.

206.2.3. The IAC Executive Director will oversee administrative procedures needed to implement the program.

**206.3. Program Policy**

206.3.1. All contests that are sanctioned shall be conducted in accordance with the current *IAC Official Contest Rules*. Supplemental rules or rule deviations must be submitted to the Contest Sanctioning Committee for review and approval.

206.3.2. All contest hosts must be current IAC Chapters, have a Chapter Status Report on file with the EAA Chapter Office, and have paid the Chapter liability insurance for the current year.

206.3.3. No sanction will be issued to any Chapter that has any outstanding invoice to IAC.

206.3.4. The IAC Board of Directors may elect to charge sanction fees. This fee will be set and reviewed annually by the IAC Finance Committee and the overall financial results monitored to ensure a fiscally sound program.

206.3.5. Any contest that breaches the rules will cause the automatic termination of the sanction.

206.3.6. No one can use the name of the IAC without such sanction.



## **206.4. Program Procedures**

### **206.4.1. Rule Deviations**

- (a) The Contest Sanctioning Committee Chair is responsible for the review and approval of all supplemental rules and rule deviations.

### **206.4.2. Executive Director Responsibilities**

- (a) Annually maintains and updates all forms and guideline booklets contained in the Contest Director Packet to ensure conformance with current contest rules and policy changes approved by the IAC Board.
- (b) Maintains and provides a sanction application with guidance on what is required in order to receive a sanction.
- (c) Collects contest sanction fees and recommends sanction fee changes based on previous year's performance for IAC Finance Committee and Board consideration.
- (d) Verifies the Chapter has submitted an insurance application to EAA and the insurance has been issued prior to granting sanction.
- (e) Upon completion of the sanction application and required documentation and upon granting of the sanction, the executive director sends the following to the Contest Director (1) a letter granting sanction, (2) the assignment of a number to the event, (3) any medals and awards appropriate to the event, and (4) a link to IAC.org for Contest Supporting information, forms and documents.
- (f) Maintains a master list of contest dates, locations, and other pertinent information and sends to the *Sport Aerobatics* magazine editor for publication and posts on the IAC website.
- (g) Maintains a file on each contest. These files are kept at IAC Headquarters for at least two years and may then be discarded.

### **206.4.3. Insurance**

- (a) The Executive Director advises the Chapter to send their insurance application directly to the EAA Insurance Administrator. Certificates of Insurance will be



---

issued by the Insurance Administrator. Payment of the insurance fee is sent directly to IAC headquarters. Under the IAC group insurance program, IAC, EAA, and NAA are automatically covered. If the Chapter desires to name additional insureds, these must be named on the insurance application and an additional fee paid to the agent.

- (b) The Executive Director sends the insurance administrator a master list of scheduled contests and checks that all Chapters have requested insurance.
- (c) If payment is not made: the contest will be considered invalid. However, the judges will receive proper credit for the event. The chapter will not be permitted to hold an IAC sanctioned event in the following calendar year.

#### **206.4.4. Unknown Sequences**

- (a) The Executive Director queries the Contest Director to determine which categories and classes are expected to attend the contest, then requests the appropriate Unknown sequences from the Sequence Committee Chair in sufficient time to allow those sequences to be designed, drawn, and forwarded to the Executive Director.
- (b) The Executive Director sends Unknown sequences to the Contest Director to arrive 7 to 10 days prior to the contest. If the Contest Director is a competitor in the contest, the Unknowns may be sent to a third party, as requested.
- (c) The Unknown sequences must be immediately checked upon receipt for accuracy and legality by either the Contest Director or their designee. Should errors or issues be found, the Contest Director or their designee must immediately notify the Sequence Committee Chair, who will forward that information to the Sequence Committee Chair with a request for a corrected/modified sequence.
- (d) The Executive Director maintains a log of when and where each Unknown flight was flown. The same Unknown sequences will be flown at all IAC contests held on any given weekend.
- (e) Forward a copy of any modified Unknown sequence received in the post-contest paperwork to the Sequence Committee Chair.

#### **206.4.5. Contest Operations**

- (a) The Contest Sanctioning Committee is responsible for Contest Director and Jury guidance in accordance with IAC Rule Book and Policies.



- 
- (b) The Contest Sanctioning Committee is responsible for maintaining official IAC Contest Forms.

## **206.5. Chapters**

206.5.1. IAC Chapters are responsible for the following:

- (a) Forwarding contest dates, location, and contact information to IAC Headquarters for publication in *Sport Aerobatics* magazine and on the website.
- (b) Requesting sanction and insurance.
- (c) Ensure contest is sanctioned and properly insured.
- (d) Ensure the contest is run according to current *IAC Official Contest Rules*.
- (e) Uploading official results to the IAC contest database by policy deadlines.